

Children and Families Overview and Scrutiny Committee

Agenda

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| Date: | Monday, 10th December, 2018 |
| Time: | 9.30 am |
| Venue: | Committee Suite 1,2 & 3, Westfields, Middlewich Road, Sandbach CW11 1HZ |

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and in the report.

It should be noted that Part 1 items of Cheshire East Council decision making and Overview and Scrutiny meetings are audio recorded and the recordings will be uploaded to the Council's website

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

2. **Minutes of Previous meeting** (Pages 3 - 8)

To approve the minutes of the meeting held on 26 November 2018 as a correct record.

3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

4. **Whipping Declarations**

To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the agenda

For requests for further information

Contact Katie Small

Tel: 01270 686465

E-Mail: katie.small@cheshireeast.gov.uk with any apologies

5. **Public Speaking/Open Session**

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee.

Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Note: In order for officers to undertake any background research, it would be helpful if members of the public contacted the Scrutiny officer listed at the foot of the agenda, at least one working day before the meeting to provide brief details of the matter to be covered.

6. **Children and Families Budget proposals, 2019/20 to 2021/22** (Pages 9 - 16)

To give consideration to the budget proposals which fall within the remit of the Committee.

7. **2017-2018 Integrated Front Door Update** (Pages 17 - 20)

To receive a report and presentation on themes, issues and demands of the Integrated Front Door service.

8. **Forward Plan** (Pages 21 - 30)

To give consideration to the areas of the forward plan which fall within the remit of the Committee.

9. **Work Programme** (Pages 31 - 38)

To give consideration to the work programme

CHESHIRE EAST COUNCIL**Minutes of a meeting of the Children and Families Overview and Scrutiny Committee**

held on Monday, 26th November, 2018 at Committee Suite 1,2 & 3,
Westfields, Middlewich Road, Sandbach CW11 1HZ

PRESENT

Councillor Rhoda Bailey (Chairman)
Councillor A Moran (Vice-Chairman)

Councillors M Beanland, L Durham, L Jeuda, G Merry and M Warren

In attendance

Councillor J Saunders – Portfolio Holder for Children and Families
M Campbell - LADO
J Forster - Director of Education and 14-19 Skills
S Leece - Safeguarding Manager (Child Protection, Child in Need & LADO)
N Moorhouse - Director of Children's Social Care and Deputy DCS
M Palethorpe - Acting Executive Director of People
J Tausif – NHS South Cheshire CCG & NHS Vale Royal CCG
A Stathers – Tracey - Director of Transformation programme

27 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors M Deakin, M Grant, O Hunter and J Weatherill.

28 MINUTES OF PREVIOUS MEETING

Consideration was given to the minutes of the meeting held on 24 September 2018.

RESOLVED

That the minutes of the meeting be approved as a correct record and signed by the chairman.

29 DECLARATIONS OF INTEREST

There were no declarations of interest.

30 WHIPPING DECLARATIONS

There were no whipping declarations.

31 PUBLIC SPEAKING/OPEN SESSION

There were no members of the public wishing to speak.

32 OFSTED FOCUSED VISIT TO CHILDREN'S SOCIAL CARE

Consideration was given to a presentation on Ofsted's focused visit to Children's Social Care, which focused on the experiences of cared for children, especially those living at home on care orders and in residential provision. The presentation detailed the strengths and weaknesses of Ofsted's findings which included:

Strengths

- Managers had strong oversight of both permanence decisions and the progression of care plans
- Children on Care Orders who were placed at home with parents was being reduced effectively.
- For the majority of Children, their IROs footprint was clear.
- Positive feedback on '@ct', specialist team to support fragile placements.
- Virtual school ensured that children had continuity of provision.
- Effective quality assurance and up to date SEF
- Social Workers know their children well
- Strengthened focus on permanence planning at both joint strategic and operational levels.
- Joint Targeted recruitment of foster carers reflected need.
- Quality of reports and timeliness of care proceedings
- Effective peer and management support
- Well detailed and analysed case summaries.

Areas for improvement

- Update assessments and plans that respond to changes in childrens circumstances
- Care plans that were fully accessible to children and parents
- Return home interviews for children who go missing and dissemination of learning from these to inform care and placements plans.
- Clear and consistent recording of supervision and management oversight on childrens case records.

In regard to children missing from home, Members requested further information on the detail of cases and it was suggested that this should be added to the work programme.

It was noted that the focused visit did not provide a judgement but rather an overview of findings and what needed to be improved. The visit was considered to be a positive experience and officers should be thanked and congratulated on the results.

RESOLVED

1. That an item on children missing from home be added to the work programme.

2. That officers be thanked and congratulated on the results of the focused visit.

33 LOCAL AUTHORITY DESIGNATED OFFICER ANNUAL REPORT 2017-18

Consideration was given to the Local Authority Designated Officer (LADO) Annual Report 2017-2018. Working Together to Safeguard Children 2018 (WTSC) required local authorities to have a particular officer or team of officers to be involved in the management and oversight of allegations against people who work with children. The LADO provided advice and guidance to employers and voluntary organisations and would liaise with police and other agencies as required. The LADO had responsibility to monitor the progress of individual cases to ensure they were dealt with quickly, fairly and consistently, as well as to identify significant patterns and trends across the workforce.

It was noted that the number of referrals from the voluntary sector, particularly smaller organisations, was still low and that officers would be emailing organisations providing information, advice and support about the LADO's role and managing allegations. J Tausif requested that she be copied into the email to enable her to forward it on to any voluntary organisations that she worked with.

In relation to employer action following investigation, it was noted that referrals to the DBS service was a slow process and difficult to monitor. Members were concerned that during the interview process, employers were not permitted to ask candidates if they had any outstanding criminal convictions. J Forster agreed to speak to Human Resources to clarify the situation and report back to the Committee.

RESOLVED

1. That the report be received.
2. That J Tausif forward the information on the LADOs role to the voluntary organisations she worked with.
3. That J Forster report back to the committee on how to deal with outstanding criminal convictions during the interview process.

34 LSCB ANNUAL REPORT 2017-18

Nigel Moorhouse presented the Local Safeguarding Children's Board (LSCB) Annual Report 2016-17. It was reported that the LSCB would cease to exist from June 2019 and new arrangements would be in place from September 2019, involving a smaller, more focused board to increase effectiveness. It was agreed that a paper outlining the proposed new arrangements would be considered by the Committee prior to Cabinet.

RESOLVED

1. That the annual report and business priorities for 2017/18 be received.
2. That a report outlining the proposals to replace the LSCB be considered by the Committee prior to Cabinet.

35 CHILDREN AND FAMILIES PERFORMANCE SCORECARD – QUARTER 1, 2018-19

Consideration was given to the performance scorecard for quarter 1 2018-19. The measures rated red, indicating areas for improvement, related to:

- The % of initial child protection conference (ICPC) within 15 days of section 47 enquiry. Members noted that while it was important to be timely, it was just as important to have the relevant information.
- Number of cared for children and rate per 10,000 cared for children
- % cared for children in long term stability placement.
- % of initial health assessments completed by paediatricians within 20 days.
- % of children ceased to be looked after due to adoption.
- Number of children missing from education - active cases 12 weeks or more. This area needed to be investigated; elective home education was high in Cheshire East.
- current number of pupils being educated at home.
- % of new education, health and care plans completed within 2 weeks.

RESOLVED

1. That the areas highlighted in red continue to be monitored.
2. That the number of children missing from education be investigated further.

36 FORWARD PLAN

Consideration was given to the areas of the forward plan which fell within the remit of the Committee.

RESOLVED

That the forward plan be received.

37 WORK PROGRAMME

Consideration was given to the work programme.

RESOLVED

That the work programme be received.

The meeting commenced at 1.30 pm and concluded at 3.45 pm

Councillor Rhoda Bailey (Chairman)

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Working for a brighter future together

Children and Families Overview and Scrutiny Committee

Date of Meeting: 10 December 2018

Report Title: Children and Families Budget proposals, 2019/20 to 2021/22

Portfolio Holder: Cllr Jos Saunders, Portfolio Holder for Children and Families

Senior Officer: Mark Palethorpe, Acting Executive Director of People

1. Report Summary

- 1.1. In October 2018 Cheshire East Council issued its Pre-Budget Consultation, setting out proposals for change across the Council for the period 2019/20 to 2021/22. This report sets out the proposals in relation to the Children and Families Service.

2. Recommendation/s

- 2.1. That Committee:
 - a) Note the proposals set out in the Pre-Budget Consultation.
 - b) Provide feedback on the proposals as part of the consultation.

3. Reasons for Recommendation/s

- 3.1. The Children and Families Overview and Scrutiny Committee provide essential ongoing scrutiny to the service.

4. Other Options Considered

- 4.1. A number of other budget proposals were considered as part of the annual high level business planning process. However, those within the Pre-Budget Consultation were those supported through the initial stages of development.

5. Background

- 5.1. Cheshire East's Pre-Budget Consultation, published in October 2018, sets out proposals for change across the Council for the period 2019/20 to 2021/22. The consultation provides an opportunity for interested parties to review and comment on the Council's Budget proposals. It is available to

download on the Cheshire East Council website and has been distributed to Council buildings, such as libraries too. The deadline for consultation responses is 14th December 2018.

- 5.2. The extracts at Appendix 1 relate to the specific budget proposals for Children's Services and are provided to the Committee as an opportunity for discussion and scrutiny of the proposals.
- 5.3. The implications of individual proposals may be much wider for individuals affected by each proposal. Where this is the case, we intend to undertake full and proper consultation with key stakeholders.

6. Implications of the Recommendations

6.1. Legal Implications

- 6.1.1. Legal advice will be sought, where applicable, to ensure that any changes in services do not impact on our ability to meet our statutory requirements.

6.2. Finance Implications

- 6.2.1. The financial implication of each proposal is set out at Appendix 1.

6.3. Policy Implications

- 6.3.1. There will be some policy implications of the proposals, in particular in relation to the review of allowances for previously cared for children.

6.4. Equality Implications

- 6.4.1. An Equality Impact Assessment has been completed for each business case.

6.5. Human Resources Implications

- 6.5.1. If approved, there will be some implications for staffing as a result of these proposals. These will be subject to the relevant consultations with staff.

6.6. Risk Management Implications

- 6.6.1. There is a risk that, following consultation, some of these proposals may be subject to change or be removed from the budget. Risks on individual proposals will be considered in detail as part of the consultation process.

6.7. Rural Communities Implications

- 6.7.1. There are no direct implications for rural communities.

6.8. Implications for Children & Young People

6.8.1. These proposals will impact on services for children and young people. Impact assessments have been completed for each proposal. We will work to mitigate any negative impact on children and young people.

6.9. Public Health Implications

6.9.1. There are no direct implications for public health.

7. Ward Members Affected

7.1. These proposals relate to business cases across Children's Services and all wards are likely to be affected.

8. Consultation & Engagement

8.1. The Children and Families proposals are subject to consultation through the pre-budget consultation process. The implications of individual proposals will be subject to full consultation with key stakeholders, where appropriate.

9. Access to Information

9.1. The full Pre-Budget Consultation document can be found at:

https://www.cheshireeast.gov.uk/council_and_democracy/your_council/council_finance_and_governance/cheshire_east_budget/cheshire-east-budget.aspx

10. Contact Information

10.1. Any questions relating to this report should be directed to the following officer:

Name: Mark Palethorpe

Job Title: Acting Executive Director of People

Email: mark.palethorpe@cheshireeast.gov.uk

Children's Services Extract from the Pre-Budget Consultation 2019/22

| Changing the way we work <i>Managing services in a way that gets more for less. Investing in modern technology to get better quality outputs, eliminating duplication and streamlining processes.</i> | 2019/20 £m* | 2020/21 £m* | 2021/22 £m* |
|--|----------------|----------------|----------------|
| 14. Children and Families Transport (Revenue Savings) Review of transport policies and delivery arrangements to achieve efficiencies. Work with the current school transport provider, Transport Service Solutions, to explore all options to provide a more cost effective solution. Provide support for ongoing management of transport provision and change programme. <i>Impact on Education Participation and Pupil Support Service Budget =</i> | | | |
| | +0.271 | -0.009 | -0.289 |
| *Values represent a +/- variation to the Cheshire East Council approved budget for 2018/19 . Values are not cumulative | | | |

| Income generation <i>Charging strategies for each service area to increase income where appropriate based on market rates and considering the price elasticity of demand for services.</i> | 2019/20 £m* | 2020/21 £m* | 2021/22 £m* |
|---|----------------|----------------|----------------|
| 15. Provide Schools Meal Subsidy (Revenue Investment) Expectation of income targets from school meals to be removed due to increased food prices and competition from other providers. <i>Impact on Education Infrastructure and Outcomes Service Budget =</i> | | | |
| | +0.210 | +0.210 | +0.210 |

| | | | |
|--|---------------|---------------|---------------|
| 16. Early Years Team Income (Income Generation) This proposal is to increase the income from selling training, conferences and materials from the Early Years Team both to local early years providers and to other local authorities beyond the basic universal offer. <i>Impact on Preventative Services Service Budget =</i> | | | |
| | -0.020 | -0.020 | -0.020 |
| <i>*Values represent a +/- variation to the Cheshire East Council approved budget for 2018/19. Values are not cumulative</i> | | | |

| Investment in services <i>Investment will be put in to systems that support key services and in to other assets to ensure they remain fit for purpose. The impact of capital spending will be managed at affordable levels.</i> | 2019/20 £m* | 2020/21 £m* | 2021/22 £m* |
|---|------------------------------|------------------------------|------------------------------|
| 17. People Directorate Business Management Service (Revenue Investment) To align the business management and support functions in Children and Adult Services to provide a People Directorate Business Management Service. The team is currently staffed with a number of temporary positions, funded from temporary grant budgets. This funding ends on 31 st March 2019. The aim is to establish these posts on a permanent basis from April 2019 and to extend its functions across the People Directorate. <i>Impact on People – Children and Families Service Budget =</i> | | | |
| | +0.345 | +0.345 | +0.345 |
| 18. Realignment of Children's Services funding streams (Revenue Investment) Provide additional funding to help manage pressures from Special Educational Needs Placements with independent providers while funding levels are reviewed. <i>Impact on People – Children and Families Service Budget =</i> | | | |
| | +0.600 | +0.600 | +0.600 |

| | | | |
|--|---------------|---------------|---------------|
| 19. Extension of Traded Service Opportunities with Schools (Revenue Investment) This business case continues to widen our ability as a Council to shape and influence our trading arrangements with Schools/Educational Institutions. This proposal is to request a small growth item to invest in detailed analysis of current trading arrangements in order to consider future models of delivery and establish savings/efficiencies based upon a structured evaluation of existing trading arrangements. <i>Impact on Education Infrastructure and Outcomes Service Budget =</i> | | | |
| | +0.040 | +0.040 | +0.040 |
| <i>*Values represent a +/- variation to the Cheshire East Council approved budget for 2018/19. Values are not cumulative</i> | | | |

| Changing the way we work <i>Managing services in a way that gets more for less. Investing in modern technology to get better quality outputs, eliminating duplication and streamlining processes.</i> | 2019/20 £m* | 2020/21 £m* | 2021/22 £m* |
|---|------------------------------|------------------------------|------------------------------|
| 38. Review and reduction of contract values (Children's Services) (Revenue Savings) Across the children's services (social care, education and early intervention) there are a significant amount of external contracts worth circa £21 million. A systematic review of all contracts will be undertaken and a negotiation will take place with the providers to ensure outcomes for children and young people remain person focused. <i>Impact on People – Children and Families Service Budget =</i> | | | |
| | -0.500 | -0.500 | -0.500 |
| <i>*Values represent a +/- variation to the Cheshire East Council approved budget for 2018/19. Values are not cumulative</i> | | | |

| Looking after young children | 2019/20 | 2020/21 | 2021/22 |
|---|---------|---------|---------|
| <i>Review of current service offers to ensure high standards are maintained and demand is managed.</i> | £m* | £m* | £m* |
| <p>42. Growth Bid Cared for Children and Care Leavers (Revenue Investment)</p> <p>There has been a 17% increase in the numbers of cared for children in Cheshire East over the last year, which is a situation being experienced elsewhere, both regionally and nationally. Although we are still below national and local comparators, admissions to care have continued to exceed the number of discharges and the complexity of needs of individuals are increasing due to improved assessments and effective prevention arrangements. This increase in numbers and complexity has resulted in the need for additional placement purchases, including high cost placements, and additional staffing to support children, young people and care leavers.</p> <p><i>Impact on Commissioning – Social Care – Cared for Children Service Budget =</i></p> | | | |
| <p>43. Extension of the Fact22 model (Revenue Investment)</p> <p>Additional investment to provide an intensive support offer for families who have experienced repeat care proceedings and / or who have children in need, where alcohol and substance misuse is negatively impacting upon their ability to care safely for their children.</p> <p><i>Impact on Children in Need and Child Protection Service Budget =</i></p> | | | |
| <p><i>*Values represent a +/- variation to the Cheshire East Council approved budget for 2018/19.</i></p> <p><i>Values are not cumulative</i></p> | | | |

| Looking after young children <i>Review of current service offers to ensure high standards are maintained and demand is managed.</i> | 2019/20 £m* | 2020/21 £m* | 2021/22 £m* |
|---|--|--|--|
| <p>45. Review of allowances for children previously cared for (Revenue Savings)</p> <p>To review the existing policies for the financial support provided to Special Guardians, Adopters and those with Child Arrangement / Residence Orders. Review and re-assess suitability for existing arrangements, how these compare to other similar authorities and consider implementing a new policy for any future financial arrangements.</p> <p style="text-align: right;"><i>Impact on Cared for Children and Care Leavers Service Budget =</i></p> | <p style="text-align: center;">-0.075</p> | <p style="text-align: center;">-0.150</p> | <p style="text-align: center;">-0.300</p> |
| <p><i>*Values represent a +/- variation to the Cheshire East Council approved budget for 2018/19.</i></p> <p style="text-align: right;"><i>Values are not cumulative</i></p> | | | |

| | 2019/20 £m* | 2020/21 £m* | 2021/22 £m* |
|---|--|--|--|
| <p>71. Council Tax % charge increase</p> <p>Cheshire East Children and Families Local Precept (1% in 2019/20)</p> <p>Nationally Children's Services are under increased financial pressure to sustain effective services to keep children safe and to meet their educational needs. There is a current financial pressure in Cheshire East's Children and Families Service of circa £2.3m in 2018/19. Permanent investment is needed to maintain effective services.</p> | <p style="text-align: center;">+2.064</p> | <p style="text-align: center;">+2.064</p> | <p style="text-align: center;">+2.064</p> |



Working for a brighter future together

Children and Families Overview and Scrutiny Committee

Date of Meeting: 10 December 2018

Report Title: 2017-2018 Integrated Front Door Update

Portfolio Holder: Jos Saunders, Portfolio Holder for Children and Families

Senior Officer: Jacquie Sims, Head of Service Children in & Child Protection

1. Report Summary

- 1.1. This report provides an update to Committee on the themes, issues and demands of the Integrated Front Door. A presentation will be given at the meeting to look at this in more detail and to talk about next steps.
- 1.2. The Integrated Front Door is now co-located in Delamere House with a number of key agencies and teams embedded. Significant work has been completed over the last 18 months to manage demand and to further improve our relationships with partner agencies and level of integration.

2. Recommendation/s

- 2.1. Members are asked to note the contents of the report.
- 2.2. Members to endorse proposed plans to further improve the quality of service delivered by the Integrated Front Door. This will ensure that children continue to receive the right help at the right time.

3. Reasons for Recommendation/s

- 3.1. It is important for Members to have an overview of issues affecting the Integrated Front Door

4. Other Options Considered

- 4.1. Not Applicable

5. Background

- 5.1. Cheshire East Consultation Service was established in 2014. In 2016 there was a planned redesign to co-locate with multi-agency professionals and teams. The purpose of the redesign was to improve the quality of information sharing and to develop a model of shared decision making to ensure that children receive the right help at the right time through consistent application of thresholds.
- 5.2. The Integrated Front Door receives initial contacts and referrals for children in need of help or safeguarding. Contacts are received from partner agencies, family or members of the public. The teams included within the hub include Early Help Brokerage, Youth Justice, Police Protection Unit, Child Exploitation / Missing from Home and the Cheshire East Domestic Abuse Hub. There are also a small number of workers providing additional support to partner agencies in delivering early help assessments and plans.
- 5.3. The Signs of Safety Social Work Model is used and this continues to be developed and embedded across social work teams, early help services and within partner agencies such as the 0-19 Service. The means that decisions are increasingly made jointly with partner agencies and there is a focus on safety planning for children whether the decision is for an individual agency to continue to work with a child or a referral is made to the social work team.
- 5.4. The service has been successful over the last 12 months in managing demand at the front door with a 9% reduction in contacts April 17-March 18. This means that children receive the right level of help and where appropriate support is offered by individual agencies at an earlier point to prevent escalation to more specialist services.
- 5.5. There have been positive developments in how teams and professionals within the front door are working together. Over the next twelve months there will be an increased focus on integrated working. Achievements to date include working with Cheshire Police to improve the quality of referrals. Weekly meetings with the Child Exploitation/ Missing from Home Service have also been introduced with shared decision making introduced for more of our vulnerable children.

6. Next Steps

- 6.1. The Service will continue to work with partner agencies to improve integrated working. This includes a specific focus on the relationship with Cheshire East's Domestic Abuse Hub and for a housing representative to join the front door on a permanent basis.

- 6.2. Work with partner agencies will continue to ensure that when contact is made with the front door good quality information is provided. For example through the consistent use of screening tools.
- 6.3. A peer review of the front door is planned in 2019 to ensure that the service continues to improve and we know ourselves well.
- 6.4. Following on from the earlier redesign of the Integrated Front Door a visioning event is planned following the peer review. This will look at a potential rebrand of the front door to better reflect the positive and specific aspects of Cheshire East's Integrated Front Door. It will ensure that all partner agencies have a clear understanding of each other's roles and responsibilities.

7. Implications of the Recommendations

7.1. Legal Implications

- 7.1.1. None identified.

7.2. Finance Implications

- 7.2.1. None identified

7.3. Policy Implications

- 7.3.1. None.

7.4. Equality Implications

- 7.4.1. There are no equality implications.

7.5. Human Resources Implications

- 7.5.1. None identified

7.6. Risk Management Implications

- 7.6.1. If the Integrated Front Door is not appropriately equipped and staffed to ensure that appropriate decisions are made regarding children in need of help or protection, there is a risk of serious harm to children and young people that are not effectively safeguarded.

7.7. Rural Communities Implications

- 7.7.1. There are no direct implications for rural communities.

7.8. Implications for Children & Young People

7.8.1. There are no direct implications for children and young people.

7.9. Public Health Implications

7.9.1. There are no direct implications for public health.

8. Ward Members Affected

8.1. There are no direct implications for individual wards.

9. Consultation & Engagement

9.1. Not applicable.

10. Access to Information

10.1. There is no additional information.

11. Contact Information

11.1. Any questions relating to this report should be directed to the following officer:

Name: Jacquie Sims

Job Title: Head of Service, Children in Need and Child Protection

Email: Jacquie.sims@cheshireeast.gov.uk



FORWARD PLAN FOR THE PERIOD ENDING 28TH FEBRUARY 2019

This Plan sets out the key decisions which the Executive expects to take over the period indicated above. The Plan is rolled forward every month. A key decision is defined in the Council's Constitution as:

“an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

For the purpose of the above, savings or expenditure are “significant” if they are equal to or greater than £1M.”

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Council's Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Democratic Services Team
Cheshire East Council
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained.

A record of each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and at Council Offices.

This Forward Plan also provides notice that the Cabinet, or a Portfolio Holder, may decide to take a decision in private, that is, with the public and press excluded from the meeting. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 clear days' notice must be given of any decision to be taken in private by the Cabinet or a Portfolio Holder, with provision for the public to make representations as to why the decision should be taken in public. In such cases, Members of the Council and the public may make representations in writing to the

Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the meeting, setting out any representations received about why the meeting should be held in public, together with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for the decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting, please email:

Paul Mountford, Executive Democratic Services Officer
paul.mountford@cheshireeast.gov.uk

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 clear day rule for publication of notice of a key decision or intention to meet in private, the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made. Any decision made in this way will be published in the same way.

Forward Plan

| Key Decision and Private Non-Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|---|--|----------------|---------------------------|-----------------------|---|--|
| CE 18/19-10 Everybody Sport and Recreation Performance Report 2017/18 and Leisure Operating Agreement - Proposed Extension | Cabinet will be asked to note the Leisure Trust Annual Report for 2017/18 and to approve the extension of the current Leisure Operating Agreement with Everybody Sport and Recreation for a further five years to allow the Trust to continue to improve the delivery of the Council's leisure services and outcomes in terms of health and wellbeing for local residents. | Cabinet | 6 Nov 2018 | | Mark Wheelton | N/A |
| CE 18/19-17 Approval to Commission Universal Information and Advice Service | This is a contract for providing impartial information and advice services. The current contract expires on 31 st March 2019. Authority will be sought to commission a new service with effect from 1 st April 2019. | Cabinet | 6 Nov 2018 | | Liz Rimmer | N/A |

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|---|---|-----------------------|----------------------------------|------------------------------|--|---|
| CE 18/19-22 Extra Care Housing: Care Provision | To authorise the officers to take all necessary actions to implement the proposal to re-commission care provision in five Extra Care Housing schemes, review the viability of commissioning care in other such schemes, and consult on Care Banding and Care Charges within the Extra Care Housing schemes. | Cabinet | 6 Nov 2018 | | Nichola Glover-Edge | N/A |
| CE 18/19-24 Acquisition of Land in Congleton for Future Employment Use | To seek authority to enter into conditional contracts and/or option agreements for the purchase of land in Congleton for future employment use. | Cabinet | 6 Nov 2018 | | Kathryn Carr | Fully exempt - para 3 |

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|--|---|-----------------------|----------------------------------|------------------------------|--|---|
| CE 17/18-62 Route and Rota Optimisation | To approve the commencement of consultation on proposed changes to collection days and times for household waste collection and to delegate authority to the Executive Director Place, in consultation with the Portfolio Holder for Environment, to develop and implement the route and rota optimisation proposals through Ansa Environmental Services Ltd. | Leader of the Council | Not before 8th Nov 2018 | | Ralph Kemp | N/A |
| CE 18/19-1 Havannah Primary School - Change in Age Range | To approve a proposed change in age range from 4-11 to 3-11 for implementation in October 2018, having given due consideration to the response to the statutory proposal notice. | Cabinet | 4 Dec 2018 | | Jacky Forster | N/A |
| CE 18/19-29 Macclesfield Leisure Centre Redevelopment - Approval to Enter into a Contract | To approve the letting of a contract for the redevelopment of Macclesfield Leisure Centre. | Cabinet | 4 Dec 2018 | | Mark Wheelton | N/A |

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|--|--|---|----------------------------------|------------------------------|--|---|
| CE 18/19-30 Macclesfield Town Centre Regeneration - Castle Street Public Realm Enhancement Scheme | To approve the awarding of a contract for public realm enhancement works on Castle Street, Macclesfield. | Cabinet | 4 Dec 2018 | | Jo Wise | N/A |
| CE 18/19-25 Supplementary Planning Document - The Garden Village at Handforth - Final Approval | To seek approval to publish a Supplementary Planning Document for the Garden Village at Handforth. | Portfolio Holder for Housing, Planning and Regeneration | 21 Dec 2018 | | Adrian Fisher, Head of Planning and Policy | N/A |
| CE 18/19-26 Statement of Community Involvement - Final Approval | To seek approval to publish a revised Statement of Community Involvement which will set out how the Council will involve and engage with the public and partners in pursuit of its planning functions. The Statement covers both planning applications and planning policy. The preparation of the Statement is a legal requirement. | Portfolio Holder for Housing, Planning and Regeneration | 21 Dec 2018 | | Adrian Fisher, Head of Planning and Policy | N/A |

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|--|--|---|----------------------------------|------------------------------|--|---|
| CE 18/19-32 Draft Brooks Lane (Middlewich) Masterplan Supplementary Planning Document | To seek approval to publish a draft masterplan SPD for public consultation. The preparation of the masterplan is linked to the Council's Local Plan Strategy adopted in July 2017. The Local Plan identified the Brooks Lane area as having potential for regeneration. | Portfolio Holder for Housing, Planning and Regeneration | 21 Dec 2018 | | Adrian Fisher, Head of Planning and Policy | N/A |
| CE 18/19-34 A500 Dualling - Funding and Delivery Strategy Update | To seek approval for the Executive Director of Place to put in place a contract with Balfour Beatty to provide the works and services necessary for the scheme, and securing the making of a CPO to ensure that the Council is in a position to deliver the scheme once the final funding decision has been made by the DfT. | Cabinet | 15 Jan 2019 | | Chris Hindle | N/A |

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|--|--|-----------------------|----------------------------------|------------------------------|--|---|
| CE 18/19-36 Middlewich Eastern Bypass - Delivery Strategy | To seek approval for the Executive Director of Place to put in place a contract with Balfour Beatty to provide works and services necessary for the scheme, make payments of compensation to any affected third parties and the making of a CPO to ensure that the Council is positioned to deliver the scheme once the final funding decision has been made by the DfT. | Cabinet | 15 Jan 2019 | | Chris Hindle | N/A |
| CE 18/19-37 ASDV Programme Update | To approve the recommendations in the report and authorise officers to implement the decisions. | Cabinet | 15 Jan 2019 | | Kathryn Carr | Fully exempt - paras 3 & 4 |
| CE 18/19-38 Malbank School and Sixth Form College - Authority to Let a Contract | To seek approval to delegate authority to the Executive Director of People to authorise the entering into of a construction contract for the creation of additional pupil places at Malbank School and Sixth Form College. | Cabinet | 15 Jan 2019 | | Jacky Forster | N/A |

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|---|---|---|----------------------------------|------------------------------|--|---|
| CE 18/19-33 Crewe Area Action Plan | To seek approval to publish an area action plan for public consultation. The area action plan will establish a defined vision and positive development plan for the Crewe area. | Portfolio Holder for Housing, Planning and Regeneration | 1 Feb 2019 | | Adrian Fisher, Head of Planning and Policy | N/A |
| CE 18/19-31 Macclesfield Town Centre Strategic Regeneration Framework | To approve a strategic regeneration framework for Macclesfield Town Centre for public consultation. | Cabinet | 5 Feb 2019 | | Jo Wise | N/A |
| CE 18/19-35 Proposed Expansion of Elworth Church of England Primary School, Sandbach | To seek approval for the proposed expansion of Elworth CE Primary School from 315 to 420 places for implementation in September 2020, having given due consideration to any responses to the statutory proposal notice. | Cabinet | 5 Feb 2019 | | Jacky Forster | N/A |
| CE 17/18-51 Medium Term Financial Strategy 2019-2022 | To approve the Medium Term Financial Strategy for 2019-2022, incorporating the Council's priorities, budget, policy proposals and capital programme. | Council | 21 Feb 2019 | | Alex Thompson | N/A |

| Key Decision | Decisions to be Taken | Decision Maker | Expected Date of Decision | Proposed Consultation | How to make representation to the decision made | Private/ Confidential and paragraph number |
|--|--|-----------------------|----------------------------------|------------------------------|--|---|
| CE 18/19-11 Adoption of Community Infrastructure Levy | To seek agreement to adopt the Community Infrastructure Levy (CIL) Charging Schedule following public examination on 12/13 September 2018. | Council | 21 Feb 2019 | | Adrian Fisher, Head of Planning and Policy | |

Children and Families Overview and Scrutiny Committee

Date of Meeting: 10 December 2018

Report Title: Work Programme

Portfolio Holder: Cllr Jos Saunders

Senior Officer: Acting Director of Legal Services

1. Report Summary

- 1.1. To review items in the Work Programme listed in the schedule attached, together with any other items suggested by Committee Members.

2. Recommendation

- 2.1. That the work programme be reviewed.

3. Reasons for Recommendation

- 3.1 It is good practice to review the work programme and update accordingly

4. Other Options Considered

- 4.1. There are no further options to consider.

5. Background

- 5.1 The schedule attached has been updated following the last meeting of the committee.
- 5.2 Members are asked to review the schedule attached to this report, and if appropriate, add new items or delete items that no longer require any scrutiny activity. When selecting potential topics, Members should have regard to the Council's new three year plan and also to the general criteria listed below, which should be applied to all potential items when considering whether any Scrutiny activity is appropriate.
- 5.3 The following questions should be asked in respect of each potential work programme item:
- Does the issue fall within a corporate priority;
 - Is the issue of key interest to the public;

- Does the matter relate to a poor or declining performing service for which there is no obvious explanation;
- Is there a pattern of budgetary overspends;
- Is it a matter raised by external audit management letters and or audit reports?
- Is there a high level of dissatisfaction with the service;

5.4 If during the assessment process any of the following emerge, then the topic should be rejected:

- The topic is already being addressed elsewhere
- The matter is subjudice
- Scrutiny cannot add value or is unlikely to be able to conclude an investigation within the specified timescale

6. Implications

6.1. Legal Implications

6.1.1. There are no legal implications at this stage.

6.2. Finance Implications

6.2.1. There are no financial implications at this stage

6.3. Equality Implications

6.3.1. There are no equalities implications at this stage.

6.4. Human Resources Implications

6.4.1. There are no human resources implications at this stage.

6.5. Risk Management Implications

6.5.1. There are no risk management implications at this stage.

6.6. Rural Communities Implications

6.6.1. There are no implications for rural communities.

6.7. Implications for Children & Young People

6.7.1. There are no implications for children and young people at this stage.

6.8. Public Health Implications

6.8.1. There are no direct implications for public health.

7. Ward Members Affected

7.1. All.

8. Access to Information

8.1. The background papers can be inspected by contacting the report author

9. Contact Information

9.1. Any questions relating to this report should be directed to the following officer:

Name: Katie Small

Job Title: Scrutiny Officer

Email: Katie.small@cheshireeast.gov.uk

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Children and Families Overview and Scrutiny Committee – November 2018

| | | |
|--|---|---|
| Date: 10 December 2018 Time: 9.30am Venue: Committee suite, Westfields | Date: 28 January 2019 Time: 1.30pm Venue: Committee suite, Westfields | Date: 23 March 2019 Time: 1.30pm Venue: Committee suite, Westfields |
|--|---|---|

Essential items

| Item | Description/purpose of report/comments | Outcome | Lead Officer/organisation/Portfolio Holder | Suggested by | Role | Key Dates/Deadlines |
|--|--|--|--|------------------|--|---------------------|
| Deep Dive Report: Integrated Front Door - Cheshire East Consultation Service (ChECS) | To receive a report and presentation on the deep dive of Integrated Front Door - Cheshire East Consultation Service (ChECS) | People live well and for longer | | Committee report | Committee Report Post Decision Scrutiny | 10 December 2018 |
| Budget | To scrutinise the areas of the budget which fall within the remit of the Committee | A responsible effective and efficient organisation | Executive Director People Children and Families Portfolio Holder | Committee | Committee report Pre decision scrutiny | 10 December 2018 |
| Response to the SEND Task and Finish Group Report and update on the action plan | To receive the cabinet response to the send task and finish group report and an update on the action plan following the recent OFSTED inspection | People have the life skills and education they need in | Executive Director People Children and | Portfolio Holder | Committee report Post decision scrutiny | 28 January 2019 |

Children and Families Overview and Scrutiny Committee – November 2018

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|---|--|--|---|---------------|--|-----------------|
| (OFSTED Inspection) | | order to thrive | Families Portfolio Holder | | | |
| Redesign of early help and prevention services. | To receive an update on the service redesign | People have the life skills and education they need in order to thrive | Director of Children's Prevention and Support. Children and Families Portfolio Holder | The Committee | Progress report Post decision scrutiny | 28 January 2019 |
| Performance Monitoring – C&F Scorecard | Quarterly performance reports | A responsible effective and efficient organisation | Executive Director People Children and Families Portfolio Holder | Ofsted | Quarterly performance report Performance Monitoring | 28 January 2019 |
| Sustainable Modes of Transport Strategy | To receive a presentation | People live well and for longer | Children and Families Portfolio Holder | Director | Oral update Post decision scrutiny | 28 January 2019 |
| Update on residential provision | To receive a report in relation to residential homes | People live well and for longer | Executive Director People Children and Families Portfolio Holder | Committee | Committee Report Post decision scrutiny | 28 January 2019 |
| Annual Education Report and future | To review the annual report for 2016/17- to include an update on | People have | Executive | Annual report | Committee Report | 23 March 2019 |

Children and Families Overview and Scrutiny Committee – November 2018

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|--|--|---|---|-------------------------|---|----------------|
| proofing of maintained schools | SSIF and receive an update on future proofing of rural schools. | the life skills and education they need in order to thrive | Director People , Children and Families Portfolio Holder | | Performance monitoring | |
| Performance Monitoring – C&F Scorecard | Quarterly performance reports | A responsible effective and efficient organisation | Executive Director People Children and Families Portfolio Holder | Ofsted | Quarterly performance report Performance monitoring | 23 March 2019 |
| Emotional Health and Wellbeing - CAMHS | To scrutinise tier 3 and 4 of the service and monitor the success of the out of hours service. | People live well and for longer | Executive Director People Children and Families Portfolio Holder Dr Matthew Howard | The Committee | On going review Further information required Performance Monitoring | 23 March 2019 |
| Corporate Parenting Annual Report | To review the annual report for 2017/18 <ul style="list-style-type: none"> Review Outcomes Review Revised Strategy | A responsible effective and efficient organisation. People live well and for longer | Executive Director People Children and Families Portfolio Holder | Committee Annual Report | Committee Report Performance Monitoring | September 2019 |
| Annual Adoption Report | To give consideration to the annual adoption report | A responsible effective and | Executive Director | Director | Committee Report | September 2019 |

Children and Families Overview and Scrutiny Committee – November 2018

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|--|--|--|--------|--|------------------------|--|
| | | efficient organisation. People live well and for longer | People | | Performance Monitoring | |
|--|--|--|--------|--|------------------------|--|

Task and Finish Groups

Task and Finish Group be established to investigate the local offer for 16-25 year olds

Briefing Notes

- Supported childcare for 2/3 year olds
- Multi Academy Trusts MATS - Update, including role of Cheshire East Council and how work together with partners and academisation of schools
- Regulating children's residential homes

Possible Future/ desirable items

- Domestic Abuse Commission– update on impact of new provision
- FACT 22 Update – May 2019
- Children not accessing full time education – spot light review
- Changes to NHS – impact on children's services
- Locality working – new ways of working – partners to be invited
- Overview of Lifelong learning
- Children Missing from home

Future meeting to be held at UTC, Crewe (to include a tour)